

**Institute for Studies in Industrial Development
New Delhi**

TA/DA Re-imbusement Form

Name

Address

.....

Particulars of the Journey undertaken, quoting the number of Rly./Air Ticket with supporting vouchers.....

Mode of Travel : Air A.C. First Class 2AC 3AC AC Chair Car
 First Class Sleeper Class Bus

Details of Journey

(1) From.....on.....at.....
 (date and time of departure)
 To.....on.....at.....
 (date and time of arrival)

(2) From.....on.....at.....
 (date and time of departure)
 To.....on.....at.....
 (date and time of arrival)

(a) Road mileage from Airport/Station to Residence/Duty place
 (Please indicate complete details about distance and fares)

(b) Actual conveyance expenses at an outstation, if any
 (Please indicate complete details of expenses with distance and
 and rate of hire charges for conveyance)

Dates of halt fromto.....
 @ Rs..... per day

Total

Rs.	P
Total	

- | | | | | |
|--|-----|--------------------------|----|--------------------------|
| (1) Whether travelled only to attend to official business of the Institute | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| (2) Whether travelling expenses have been drawn from some other sources | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| (3) Whether halting allowance has been drawn from some other sources | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| (4) Whether few board and / or lodging was founded | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

Recoveries due if any

Net amount of claim

(Rupees _____)

Certified that the particulars given above are correct.

Date:

Signature